



# Temporary Use Permit



PLEASE ATTACH A DRAWING INDICATING THE LAYOUT OF THE OPERATION ALONG WITH PROPOSED PARKING

## APPLICANT INFORMATION

NAME			
PHONE		EMAIL	
ADDRESS			

## USE INFORMATION

USE LOCATION	
USE DESCRIPTION	
EFFECTIVE DATES	

Do you have written permission of the property owner?

- Yes  
 No          Written permission must be obtained

Is there a temporary structure?

- Yes          Temporary structures require a building permit. Acquire needed permits and remove all debris at end of use  
 No

Is there adequate parking?

- Yes  
 No          Provide adequate parking that does not impede other uses or block fire lanes.

Are goods and products stored responsibly?

- Yes  
 No          All goods must be stored outdoors with no scattering or apparent litter

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Staff Comments:
Issued By: _____ Date: _____